



Job Description

Job Title:	Team Member	Job Code:	Hourly
Department:	Welding I	Release Date:	10/20/03
Reports To:	Designate per Organizational Chart	Revision Date:	8/5/11

JOB SUMMARY

Support the production process through assembly of product, operating machinery or equipment, ensuring product is produced to customer specifications.

ESSENTIAL FUNCTIONS (Primary duties & responsibilities include, but are not limited to, the following:)

- Lift work piece manually or using hoist and secure work piece in fixture or loads automatic feeding device
- Start machine, engages feed, and observes operation
- Inspect and measure manufactured work pieces to verify conformance to specifications as required
- Move machine controls and guides to adjust machine as needed
- Replace worn machine accessories as needed
- Tend machine controls and guides to adjust machine as needed
- Perform duties in compliance with set procedures
- Maintain good housekeeping practices at assigned workstation
- Maintain and complete necessary reporting
- Communicate all abnormal situations to Team Leader or Group Leader
- Perform sample inspection, and testing of parts, components, and materials as needed, to determine conformance to standards
- Suggest changes in use of equipment to increase efficiency

Must be flexible and able to work in all areas and in your department regardless of duties listed above in order to accomplish FTIC Goals & Objectives.

JOB QUALIFICATIONS

Education

High school diploma or GED

Technical Competencies

Good mechanical aptitude. Ability to read and follow work instructions.

Non-Technical Competencies

- Interpersonal skills (teamwork, customer oriented)
- Communication (verbal and written communication, listening skills)
- Judgment and thinking (judgment and decision making, problem solving)
- Performance skills (efficient & accuracy with detail, planning & organizing)
- Personal characteristics (motivation, committed, flexible, assertive, and quality oriented)

Environment

May be exposed to moderate to high noise levels as well as both hot and cool conditions.