

## FTIC JOB DESCRIPTIONS

**Job Title:** Production Control Team Member

Exempt

Non-Exempt

Hourly

**Department:** Production Control

**Reports To:** Team Leader

**Purpose:** Ship and deliver components.

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**Responsibilities include, but are not limited to:**

- Pick up complete containers from operators.
- Operate various powered industrial trucks.
- Deliver component parts to operate as needed.
- Load/unload trucks.
- Provide last quality check of parts before shipment, ensuring customer specifications have been met.

**Qualifications:**

- High school diploma or G.E.D. required.

**Technical Competencies:**

- Knowledge of operating a powered industrial truck.
- Ability to read with understanding and interpret work instructions.

**Non-Technical Competencies:**

- Communication (verbal communication, listening).
- Judgment and thinking (judgment and decision-making, problem solving, awareness).
- Performance skills (accuracy with detail, planning and organizing, efficiency).
- Personal characteristics (motivation/commitment, flexibility).

**Environment:**

May be exposed to both hot and cool conditions, with a moderate to high noise level.

**ISO 14001 Environmental Aspects/Impacts:**

- Basic administrative recycling of paper, plastics, aluminum.

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